



**ALPHINGTON COMMUNITY CENTRE**

**ANNUAL REPORT 2018**

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Alphington Community Centre acknowledges the Wurundjeri  
people of the Kulin nation as the traditional owners of our land,  
and we pay our respects to their elders past and present.

## ABOUT US

Alphington Community Centre (ACC) is a neighbourhood house located in the heart of Alphington. ACC is managed by paid staff and is governed by a volunteer committee. Our ongoing funding comes from the State Government's Neighbourhood House Coordination Program, and from both the City of Darebin and City of Yarra.

ACC began in 1982 as the Alphington Self-Help Exchange (ASHE) to provide activities and support services primarily for women at home with young children.

Today we provide services for the whole community.

Like all neighbourhood houses, ACC relies on numerous volunteers and quite a variety of long and short term partnerships to deliver our diverse range of programs each year.

ACC is proud to be one of over 400 neighbourhood houses in Victoria.



## **OUR STAFF AND COMMITTEE**

We are fortunate to have wonderful staff and a fabulous committee here at ACC. This year we welcomed Suzanne, Jen and David to our staff team and Amaya to our committee.

### **OUR STAFF**

Leanne Coughlin, Coordinator

Kalimna Mohamed, Centre Support

Suzanne Grant, Grants and Communications

Jill Newton, Community Development (AAA Bowls)

David Westlake, Community Development (Men's Shed)

Jennifer Dentoom, Community Development (Arts)

Peter Drinan, Finance and IT

### **OUR COMMITTEE**

Alison Glynn, Chair

Richard Taylor, Vice Chair

Anne Crehan, Secretary

TJ Farrow, Treasurer

Michelle Fidler, General Member

Amaya Alvarez, General Member

### **OUR VOLUNTEERS**

We rely on our volunteers! We have so many of them. We'd like to thank our letterboxing volunteers, the volunteers who help us makes jams and preserves, those that help with community lunch and those that knit for charity.

This year we'd like to particularly acknowledge:

- **Graham, Anne, Ching and Maria**, our **Gardening Group**
- **Anne and Justine** for organising **History Group**
- **Vicki and Annie** for supporting people with **Ankylosing Spondylitis**
- **Mallika** for taking responsibility for **Craft Club**
- **Sarah** for her wonderful work for our **Toy Library**
- **Claire, Pat and Sharon** for organising our **Book Clubs**
- **David** for volunteering every week to help people become adept at using the latest technology by running **Ipads for Seniors**
- **Andy** for collecting for the **Asylum Seeker Resource Centre**
- **Kate** for providing support for the **Community Choir**
- **Sue and Jalna** for volunteering each week to run our wonderful **Peer Support Playgroup**, an amazing resources for families
- **Michelle** for leading the way with the **Alphington CWA**
- **Shirley and Shirley** for running **Line Dancing** each week
- **Mark** for organising **AAA Bowls**
- **Vanessa** for running the **Cross Stitch Workshop**
- **Maimi** for organising our **Japanese Playgroups**, and finally
- **Anne** for running the **Improve Your Gut Health Workshop**.



## CHAIRPERSON'S REPORT

Once again it's been a big year at the Alphington Community Centre, and it's been wonderful to be part of it. With Leanne well into her second year as coordinator things are really taking shape as she has developed into her role, and it shows throughout the centre.

We are very lucky to have someone with such enthusiasm and warmth. It has meant we have seen some great physical and program improvements at the centre as well as a great vibe and energy in activities occurring. From small things, such as the golf hole near the Kelvin Road entry, to changes in the garden and the shed, it's been great to see the centre feel more and more a welcoming community space.

Leanne and her team have a great capacity to tap into local resources, such as graphic designers, artists and support networks to provide a range of services, programs and activities that are accessible across a broad community base.

I am also so proud of our community's interest in helping the broader community through programs such as the knitting group, donations to the ASRC, and donations at the community lunch going to charity.

Particular achievements this year include finally getting the Men's Shed program up and running. We now have David and Jen with us running programs and putting the shed space to active use. I am so pleased to have this new creative space available for our community and it has changed the whole centre.

This includes the physical look of the front of the centre and the garden in between, but also has greatly increased our capacity to deliver a greater number and variety of activities.

The community lunches have been a continued hit this year and many thanks to all the team for their hard work in running these. I am always amazed and the capacity of Leanne and Kalimna to deliver so much food from a tiny kitchen and I know that it's a challenge but the rewards have been huge.

Our fete this year was a big success and the dog show just seems to get bigger and better, even sporting its own calendar this year.

We have also started some other regular events such as the suitcase rummage sale to coordinate with the farmers market now operating nearby and we hope to build on partnerships with the market in coming years.

In recent weeks we have been working on our strategic plan and hope to engage with the community on our operational plan. That is what we want to see and do in the centre over the next few years. Through this we can explore even more exciting opportunities.

Moving into 2019 I am standing down from the committee. I have truly loved being involved in the ACC but its time for me to focus on some other things.

I leave the centre with great confidence that it is moving forward in a positive direction with a great sense of love and community led by Leanne, her staff and our committee.

So in closing I have to thank the hard work of my fellow committee members – Mish, Anne, Amaya, TJ and Richard, your continued support of the centre is much appreciated.

**Alison Glynn**  
**Chairperson**

## COORDINATOR'S REPORT

It has been another busy year at ACC.

We have progressed lots of physical changes as we have sought to make the most of our building and grounds.

By moving our office into the old foyer and toy library area, and by constructing the community shed, we now have the opportunity to program in four spaces simultaneously, rather than two.

This has made a huge difference to what we can offer from our facility.

As well as internal changes, we have made some significant changes to our exterior this year. Our aim has been to make ACC look like the creative and friendly community space it is!

With donated tiles and lots of volunteers, we have created a new mosaic sign. And we have utilised the talents of Jen our new community development worker to weld some gorgeous signs for our shed and for our community garden.

Just for fun we also created a mini-golf hole in our front garden and it is lovely to see the school kids have a putt on their way home each day!

We've also added in some 'trees' made from iron and recycled plastic lids (another Jen project) and reorganised our fencing to better connect our indoor and outdoor spaces.

This year has been a great year for playgroups! Community demand has increased and we now offer **Japanese Kilin Playgroup** twice a week, and with our new spaces we have been able to support a number of new **Baby Playgroups** as well.

Just before Christmas we officially opened our community shed, and Dave is running our **Men's Shed** program. Jen has been running **Art in the Shed** on a Thursday.

Friday mornings are a hive of creativity, sustainability and friendship here at ACC as people come for **Craft Club**, **Gardening Group** and the **Men's Shed** program. Craft Club was a new addition this year (building on the Alphington Angels Knitting Group) and has been well attended and very productive. And we'd like to thank all the people who have contributed wool and needles for those doing charity knitting.



We'd also like to thank everyone who has donated to and purchased from our **Mini Op Shop**. It is just lovely that people recycle their treasures with us ... and pop past to buy things.

Our **Book Clubs** have proven particularly popular this year, and we ended up adding a second Monday night group into the mix at the start of the year.

We also ran a number of interesting one-off workshops. We love it when people in the community volunteer to share their knowledge and skills, and in this regard we'd really like to thank Vanessa for running the **Learn to Cross Stitch** workshop in August and Anne for running the **Improve Your Gut Health** workshop in March.

Other one-off highlights were the **Best Veggie Patch** workshop in September, the **Art Journaling** workshop in October and then the **First Aid Certificate 2** in March, the **Spotlight Walk with Ranger Pete** in May and the **Make-Up for Girls** workshop in June.

Our **Autumn Fete and Alphington Dog Show** was once again fun and fabulous! We took so many great photos of all the extra cute dogs with their owners that we've turned them into a calendar for 2019.

At the end of the day neighbourhood houses are of course all about people, so I'd like to thank everyone that is part of our lovely community.

I'd particularly like to thank the Committee for all their input and support through this year of change and growth.

And I would like to say a big thank you to all the staff at ACC. We are always dreaming of the next big thing and pulling together as a team to deliver within our small budget. And everyone consistently comes to work with their hearts filled with kindness and goodwill.

Thanks again everyone!

**Leanne Coughlin**  
Coordinator

# HIGHLIGHTS OF 2018

## ALPHINGTON AUTUMN FETE AND DOG SHOW

With sponsorship from Clifton Hill/North Fitzroy Community Bank our annual Fete and Dog Show was again a great community event.

We closed the street out the front of ACC and held a makers market, and offered a range of fun activities for children including face painting, garland making and a petting zoo.

The CWA catered up a storm inside with their Devonshire teas and our BBQ outside The Shed was a smash hit. But mostly it was about the fur babies.

The Alphington Dog Show is truly one of the funniest and friendliest dog shows on earth!

We'd like to thank E&A Salce and Nelly's Ark for again donating great prizes.



# HIGHLIGHTS OF 2018



## HIGHLIGHTS FOR 2018

### ART JOURNALING WITH ASPHYXIA

Lots of families and people of different ages join in our weekend workshops. We loved having deaf artist Asphyxia (author of the Grimstones) here with her interpreter in October to teach us about art journaling. It was a fabulously creative and inspiring workshop that was well attended by a great cross-section of our community.





# HIGHLIGHTS FOR 2018

## THE SHED LAUNCH

We combined our Christmas lunch with the launch of The Shed in early December.

We were delighted to provide Cr Daniel Nguyen, Yarra's new Mayor, with his first ribbon cutting opportunity! And it was terrific that Cr Susan Rennie from Darebin could also attend.

The joint cutting symbolised the unique role ACC plays in equally servicing both Yarra and Darebin residents.

It has been great to start up our new programs in The Shed including Men's Shed on Fridays and Art In The Shed on Thursdays.



# HIGHLIGHTS FOR 2018

## MOSAICS WORKSHOPS

In May we began a community project to create a new mosaic sign for our centre.

We held two Saturday workshops followed by two weekday workshops ... and ended up with a fabulous new sign that now proudly hangs on our wall (thanks Darebin Council for putting it up for us).

We are delighted that the sign is owned by so many ... not just those that that mosaicked, but also all the people who gave us their tiles - like Anne whose pink bathroom tiles were invaluable, and also those that donated old crockery - like Justine! Thanks everyone.



## HIGHLIGHTS FOR 2018

### PLAYGROUPS

This year we were thrilled to be able to provide a space for two new Japanese playgroups. We also continued to run our Czech and Slovak playgroup, our open community playgroup and our peer support playgroup. Uptake of playgroups has boomed this year.

We also provided the opportunity for four new baby playgroups to meet at our Centre. These groups evolved from mother's groups that began life via the formal programs offered by the maternal and child health services of both Yarra and Darebin Council.



## STRATEGIC PLAN

This was the last year of our 2016-2018 Strategic Plan. Nearly all of the projects identified within the plan were started, and the vast majority were completed.

Those that are still on the go will be incorporated into our new Operational Plan for 2018+. These include:

- The removal of all asbestos from our building
- Our front garden upgrade, and
- Our mural project.

### ACC STRATEGIC PLAN 2018-2020

Our new Strategic Plan has a different structure from those we have had in the past. It focuses on succinctly articulating our vision, our purpose and our goals as an organisation. It identifies *how* we will go about doing things.

Our new Operational Plan is the document that captures *what* we will do. This document is a working document that will be reviewed and updated annually.

In our first Operational Plan we have attempted to identify a realistic project plan for the coming year, and then to flag projects that we hope to action in two years time, and those that have a longer timeframe.



## TREASURER'S REPORT

### OVERVIEW FOR THE YEAR

Following my first full year as Treasurer I am pleased that I can continue to report very healthy and well balanced financials for the year 2017/18. The financial position of the ACC has continued to grow and be well managed by Leanne and overseen by our Finance Officer Peter Drinan.

### 2017/18 FINANCIAL RESULTS

This year, I'm also pleased to report that once again the centre sees a trading profit of \$6489. The profit was derived from a continued focus on maintaining strong grant and revenue streams whilst managing expenses in line with delivering many beneficial community programs.

Our underlying financial position has continued to improve due to further grants being received this year. This consolidation and continued fiscal management sets up the ACC for a further healthy financial position in 2018/19 and beyond. Please refer to detailed financial reports attached.

### SUMMARY

Many thanks must go to Leanne, Peter, the staff and volunteers and my COG colleagues who are always working passionately to enhance the financial position and reputation of the ACC

**Scott Farrow**

**Treasurer**

## **For The Year Ended 30 June 2018**

In the opinion of the Members of the Committee of the Association,

1. The accompanying revenue statement is drawn up so as to give a true and fair view of the Association's income for the financial year ended 30 June 2018.
2. The accompanying balance sheet gives a true and fair view of the state of affairs for the Association for the financial year ended 30 June 2018.
3. At the date of this statement, there are reasonable grounds to believe that the Association can meet its debts as and when they fall due.

This statement is made in accordance with the resolution of the Committee and is signed for and on behalf of the Committee by:

CHAIRPERSON \_\_\_\_\_

Alison Glynn

TREASURER \_\_\_\_\_

Scott Farrow

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

**ALPHINGTON COMMUNITY CENTRE INC**  
**BALANCE SHEET AS AT 30 JUNE 2018**

	<b>2018</b>	<b>2017</b>
	\$	\$
<b><u>CURRENT ASSETS</u></b>		
Bendigo - Operating Account	83,207	61,468
Bendigo - Savings Account	1,279	874
Bendigo - Term Deposit	21,769	21,218
Cash Drawer	79	204
Accounts Receivable	1,301	0
Prepaid Expenses	1,348	0
	<u>108,983</u>	<u>83,764</u>
<b><u>NON CURRENT ASSETS</u></b>		
Property Plant & Equipment		
Property Plant & Equipment at Cost	63,560	44,128
Less Provision for Depreciation	-20,226	-16,356
	<u>43,334</u>	<u>27,772</u>
<b><u>TOTAL NON CURRENT ASSETS</u></b>	<u>43,334</u>	<u>27,772</u>
<b><u>TOTAL ASSETS</u></b>	<u>152,317</u>	<u>111,536</u>
<b><u>CURRENT LIABILITIES</u></b>		
Trade & Other Creditors	4,529	1,422
Provision for Annual Leave & TOIL	11,218	5,697
Provision for Long Service Leave	4,347	2,287
Provision Other	33,500	11,500
GST Payable	1,494	-526
PAYG Withholding Payable	5,452	4,482
Amounts Received in Advance	48,339	49,216
Accrued Expenses	4,001	4,870
<b><u>TOTAL CURRENT LIABILITIES</u></b>	<u>112,880</u>	<u>78,948</u>
<b><u>TOTAL LIABILITIES</u></b>	<u>112,880</u>	<u>78,948</u>
<b><u>NET ASSETS</u></b>	<u>39,437</u>	<u>32,588</u>
Represented by		
<b><u>MEMBERS EQUITY</u></b>		
Opening Balance 1 July	32,588	31,863
Add Net Income For the Year	6,849	725
<b><u>TOTAL EQUITY 30 JUNE</u></b>	<u>39,437</u>	<u>32,588</u>

**ALPHINGTON COMMUNITY CENTRE INC**  
**INCOME STATEMENT FOR YEAR ENDED 30 JUNE 2018**

	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
<b><u>INCOME</u></b>		
Grants	180,764	158,267
Fees	9,337	7,096
Donations	1,351	972
Sundry Income	8,237	5,744
<b><u>TOTAL INCOME</u></b>	<u>199,689</u>	<u>172,079</u>
Less		
<b><u>EXPENDITURE</u></b>		
Accounting	8,800	7,770
Advertising, Marketing & Promotion	3,421	5,853
Asset Purchase (Small) Furn. & Equip.	1,855	455
Bank Charges	500	509
Bad Debts Written Off	0	680
Boardroom & Governance	414	425
Contract Labour	4,031	6,066
Computer Expenses	2,320	1,189
Depreciation	3,870	1,839
Donations Paid	470	817
Dues & Subscriptions	914	618
Equipment Lease	1,062	1,062
Fundraising Expenses	210	148
Insurance	236	218
Program Costs	8,106	8,950
Printing, Stationery & Postage	1,409	1,805
Professional Development	0	674
Provision for Annual Leave and TOIL	5,521	-1,361
Provision for Long Service Leave	2,060	-5,710
Provision - Other	22,000	11,500
Repairs & Maintenance	706	37
Wages	106,999	111,869
Superannuation	9,553	9,033
Sundry Expenses	2,207	835
Telephone & Internet	2,007	1,361
Utilities	2,329	2,036
Volunteer Costs	1,086	778
Workcover	754	1,898
<b><u>TOTAL EXPENSES</u></b>	<u>192,840</u>	<u>171,354</u>
<b><u>NET PROFIT/-LOSS</u></b>	<u>6,849</u>	<u>725</u>

**ALPHINGTON COMMUNITY CENTRE INC**  
**CASH FLOW STATEMENT FOR YEAR ENDED 30 JUNE 2018**

	<b>2018</b>	<b>2017</b>
<b><u>INCOME</u></b>	\$	\$
Grants Received	192,870	207,923
Receipts from Customers	18,842	21,039
Other Receipts	551	548
	<u>212,263</u>	<u>229,510</u>
<b><u>EXPENDITURE</u></b>		
Payments To Suppliers & Employees	170,261	188,782
	<u>170,261</u>	<u>188,782</u>
<b><u>NET CASH INFLOWS FROM OPERATIONS</u></b>	<u>42,002</u>	<u>40,728</u>
<b><u>less</u></b>		
<b><u>NET CASH INFLOWS FROM INVESTING ACTIVITIES</u></b>		
Purchases Of Fixed Assets	19,432	20,471
<b><u>NET CASH INFOWS</u></b>	<u>22,570</u>	<u>20,257</u>
<b><u>RECONCILIATION OF OPERATING SURPLUS WITH CASH FLOW FROM OPERATIONS</u></b>		
Operating Surplus/-Deficit For Year	6,849	725
Add Back Depreciation	3,870	1,839
	<u>10,719</u>	<u>2,564</u>
<b><u>MOVEMENT IN ASSETS &amp; LIABILITIES</u></b>		
Decrease/Increase In Receivables	-2,649	33,539
Decrease/Increase In Creditors & Provisions	33,932	4,625
<b><u>NET CASH INFLOWS FROM OPERATIONS</u></b>	<u>42,002</u>	<u>40,728</u>
<b>CASH AT BANK AT START OF YEAR</b>	83,764	63,507
<b>ADD NET CASH INFOWS( OUTFLOWS)</b>	<u>22,570</u>	<u>20,257</u>
<b><u>CASH AT BANK 30 JUNE</u></b>	<u>106,334</u>	<u>83,764</u>
	<b>2018</b>	<b>2017</b>
<b><u>MADE UP AS FOLLOWS</u></b>	\$	\$
Bendigo - Operating Account	83,207	61,468
Bendigo - Savings Account	1,279	874
Bendigo - Term Deposit	21,769	21,218
Cash Drawer	79	204
	<u>106,334</u>	<u>83,764</u>
<b><u>CASH AT BANK 30 JUNE</u></b>	<u>106,334</u>	<u>83,764</u>

## COMMUNITY DONATION

This year the gold coin donations received from community lunch will be supporting the **Music From The Wetlands** event run by South Alphington and Fairfield Civic Association (SAFCA).

This is a wonderful local celebration of music, environment and community run by a dedicated team of volunteers.

South Alphington & Fairfield Civic Association  
proudly presents



**MUSIC from the Wetlands**

18th Nov.  
2018  
12~5:30

Sunday  
**18th**  
Nov 2018  
11.45-5.30

celebrating music,  
environment & community

## ACKNOWLEDGMENTS

We'd like to thank our ongoing funders and one-off sponsors for the 2017/18 financial year.

- Ongoing funding for our house comes from Darebin City Council, the City of Yarra and the Victorian State Government via the Neighbourhood House Coordination Program.
- The construction of our new shed was financed by a generous donation from Nelson Alexander Charitable Foundation.
- Many of the tools in our shed were donated by people in our community.
- This year our Community Lunches were supported by SecondBite, what a wonderful organisation!
- We ran our Autumn Fete and Dog Show with generous support from Clifton Hill/North Fitzroy Community Bank.
- Our Access All Abilities Bowls program was supported weekly by numerous volunteers from Alphington Bowls Club. It is such a great program and fabulous to have this wonderful community support.
- The Alphington Dog Show prizes were donated by E & A Salce and Nelly's Ark.

We'd also like to acknowledge that we are part of two very supportive Neighbourhood House networks, the Darebin Neighbourhood House Network and the Yarra Neighbourhood House, and that we are also supported by Julie Johnston from the North East Neighbourhood House Network and NHVic - which is our peak body.





*Alphington* | **Community Centre**

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